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THE REPUBLIC OF UGANDA

Ministry of Finance, Planning &
Economic Development
Plot 2-12, Apollo Kaggwa Road
P.O. Box 8147
Kampala
Uganda

In any correspondence on
this subject please quote No. BPD 86/268/03

27th July, 2020

All Local Government Accounting Officers

SUBMISSION OF FIRST QUARTER ACCOUNTING WARRANTS AND INVOICES ON THE INTEGRATED FINANCIAL MANAGEMENT SYSTEM (IFMS) FOR FY 2020/21

I wish to draw your attention to my Circular ref; **MET.50/268/01** dated 9th July 2020 communicating the First Quarter Expenditure Limits for FY 2020/21 for Wage, Pension, Gratuity, Non-wage, Pension and Gratuity Arrears, Salary Arrears, Local Revenue and Development grant transfers in which you were to prepare and submit your Accounting warrants and invoices to this Ministry by **Wednesday 15th July 2020** in order to ensure timely release of funds for Service Delivery.

I have however noted with concern that, to-date only 23% of the expected Local Government Votes have submitted their Accounting Warrants. This is likely to affect the statutory monthly payments of Salary, Pension and Gratuity which are supposed to be paid by **28th Day of the Month**.

Secondly, for purposes of complete warranting, you must submit separate warrant for each categories of the budget as indicated in the release circular (Wage, Pension, Gratuity, Non-wage, Pension and Gratuity Arrears, Salary Arrears, Local Revenue (Recurrent and Development) and Development (GoU and External Financing)), otherwise partial warranting is considered incomplete.

The purpose of this letter, is therefore to inform you as above and request you to submit your Accounting Warrants to this Ministry not later than **Thursday 30th July 2020** without fail.

By copy of this letter, the Permanent Secretary, Ministry of Local Government, all District Chairpersons, all Municipal and City Mayors and all RDCs are accordingly informed.

Keith Muhakanizi

PERMANENT SECRETARY/SECRETARY TO THE TREASURY

Copy to:

All Hon. Members of Parliament
All Local Government District Chairpersons, Municipal and City Mayors
The Head of Public Service and Secretary to Cabinet
The Auditor General, Office of the Auditor General
The Permanent Secretary, Ministry of Local Government
The Permanent Secretary, Ministry of Public Service
All Resident District Commissioners (RDCs)
Accountant General, MOFPED

Mission

"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"